

WPES PTA Board Meeting Minutes

July 17, 2018 at 7:30PM • Winona Park Elementary Library

Board Members Present: Lauren Brown, Kristin Trulock, Kristin Koepenick, Fredly Bataille, Isaac Hussein, Amanda Schroeder, Kim Ritger, Leah Humphries, Lauren Lucas, Michelle Sims, Ruth Scott, Kelly Stopp, Beth Cannon

Board Members Absent: None.

Meeting called to order at 7:35pm

Principal's Report

- Halls painted

- New teachers
 - Two 2nd grade
 - Kindergarten
 - 1st grade
 - Special ed (total of 3)
 - New nurse

- Julie Simones - interim instructional coach

- 443 students
 - equal to end of year, more to enrollment possible, pending admin transfers
 - 24 students per class is cap
 - 21 classrooms (5 per year, 6 second grade classrooms)

- Plan for two moving up ceremonies - 2nd grade & 3rd grade
 - will need to increase budget for it

- Playground - no updates from CSD yet
 - Committee members meeting with potential landscaper
 - Update to follow

President's Report

- Acoustic paneling
 - May need volunteers – liability concerns?
 - Looking into getting scaffolding

- Marquee letter board updated - Kristen Herman
 - July through Curriculum night

- Spirit wear update
 - Laura Spriggs, Lauren, Kristen Pastras - spearheading
 - Kids will like the wildcat design (C) - T shirt
 - Using another design for other items
 - Ideas: coffee travel mugs, water bottles, zip up sweatshirt, short/long sleeve T-shirt, winter hat, frisbee, baseball hat
 - Sell leftover spirit wear at: meet & greet
 - Finalize items - open store in mid August/delivery in September

- DEF Council
 - Leah, others?
 - Could rotate attendance

Treasurer's report

- Presentation of budget to entire PTA at Curriculum night (final budget)
 - Changes from last year
 - Increase in funding for diversity initiatives
 - Increase in income from membership dues
 - Largest income drivers - Read-a-thon, Auction, Holiday sale, Jingle Jog
 - Caution about auction income
 - Only about 20% families attend
 - Fund-A-Need was biggest difference (~\$12,000) from previous years
 - Conservative budgeting for less than \$12,000
 - Have specific needs listed/identified for Fund-A-Need
 - Final decision: reduce budget by \$12,000
 - Allow/advertise for donations (no attendance required)
 - Give online to Fund-A-Need
 - Separate donations from auction
 - Fund-A-Need should be done at the beginning of Auction — discuss with auctioneer — if goal not met would revisit during later portion of the Auction
 - Should the timing be earlier
 - Auction - difficult to be done earlier with other scheduled events that are planned
 - Fund-A-Need - could be done earlier in the year - possibly online
- Libraries supplies - increase by \$1000

- Last year offsetting grant from Decatur Education Foundation (application not yet available)
- Farm to school
 - Wylde Center
 - \$5000-10,000 budget for year
 - Need to determine staff interest
 - Curriculum would be for the whole school
 - Potentially starting it with smaller budget
 - A few classrooms could pilot it this year
 - Could be a Fund-A-Need project
 - Plan for next years budget
- Capital improvement
 - Include \$12,000 from playground Fund-a-Need
 - Outdoor whiteboard \$600
 - Cooling fan cost?
 - Curtains needed for doors (Lock down requirement)
 - Arbor on Inman - improvements (discuss with carpenter)
- Diversity committee expenses - increase from \$1500?
 - Black History month presentation - dancers, speakers
 - Increasing scope of diversity
 - Gender identity, sexual orientation
 - Series on different topics
 - Community Suppers
 - Animal Crackers could be paid to babysit
 - Solicit questions as talking points
- Yearbook
 - Increase because of two graduating classes to \$6000
 - Graphic design free
 - Ads free - one size for each student
 - Yearbooks free
- Community building

Communications report

- Membership perks/incentives: magnets to first 250 members to sign-up
- My Easy Directory - change from Friend Finder

- Flyer/Highlights for PTA
 - Mailed with PTA welcome letter (emailed)
 - Handed out at meetings/events
- Teacher lists
 - Accessed on Parent Portal

Events

- Kindergarten meet up 7/29 - Kim
 - 120 signed up
 - PTA Membership sign up will be available
- Meet & Greet and Popsicle Social 7/31 4:00pm - Amanda
 - Letter/color for classes - to meet other families in class
 - Check-in person to handout letter/color stickers
 - Popsicles - milk, nut, gluten free
 - Membership sign up
 - Computers in the building
 - Paper signup sheet outside
 - Help for handout/signup needed

Staff pre-planning luncheon - 7/26

- 11:30 am
- catered

First day Coffee & Doughnuts - 8/1

- volunteer to be available in Cafeteria to talk about PTA

Curriculum night - 8/23

- 1st board meeting PTA general
- budget
- overview from Highlights
- status update on playground
- call for Volunteers

Committees

- Walk & Roll
- Room Parent Coordinator
- Read-A-Thon
- Leads still needed for: Jingle Jog, Holiday Tree & Candle Sale
- PTA Board member liaisons for events
 - Spaghetti dinner - Isaac
 - Auction/Raffle - Lauren/Kristen
 - Variety Show - Kim
 - Snow Cone Dance - ????

- Graduation picnics - Laura
- Farm to School - Michelle
- Book Fair - Fredly