

WPES PTA Board Meeting Minutes

June 13, 2018 at 7:30PM • 534 Hilldale Drive (Amanda Schroeder's home)

Board Members Present: Lauren Brown, Kristin Trulock, Kristin Koepenick, Fredly Bataille, Isaac Hussein, Amanda Schroeder, Kim Ritger, Leah Humphries, Lauren Lucas, Michelle Sims, Ruth Scott, Kelly Stopp, Beth Cannon

Board Members Absent: None.

Meeting called to order at 7:55pm.

Introductions

Principal's report

- Hiring - 4 new teachers
 - Moved teachers around - every grade level w/ new teacher (2 - 2nd, 1 kinder, 1 1st)
 - Nurse Lola to College Heights - interviewing for replacement
 - Extra special ed teacher - interviewing still - hopefully next Wednesday
 - Instructional coach - Julie Simones - gifted & IEP certified
 - Kim Houston - EIP
- Number of classes - 5 per grade, 6 second grades = 21 total classes
- Professional learning - no changes this summer
- EL Education school - credentialing submitted 5/31/18
 - Kelly head of committee
 - Plan to be approved in fall
 - Prior to this Winona Park has been an EL network school
 - Submit portfolio, feedback, presentation in August
 - Benefits - saves money (won't need as much for consultants)
 - Only ~20 schools credentialed in the nation
 - Can team up with the others
 - Oakhurst and Clairemont - credentialed
 - Glenwood plans to try
 - Westchester - in the process also

President's Report

- Overview of projects coming out of last year's budget
 - Playground
 - Fund a need auction portion - raised ~12K
 - CSD to add 10K (project is in partnership with CSD)
 - Playground Committee formed - Heidi Hill spearheading
 - Surveyed parents, students, and staff
 - Proposal presented to Noel Maloof
 - Keep natural feel (utilize nature in various ways)
 - Maloof meeting w/ vendors

- Winnona Park Neighborhood association - donated
- Done in 2 or 3 phases (current proposal is for Phase 1)
- Need to improve mulch area
 - Safety issue of mulch washing away
- Working on communications to keep community in the loop about progress
- AcoustiFence - noise reduction from HVAC cooling tower
 - Purchased and installed at the end of school year
 - Decibel level down from 75 to 55
 - Additional equipment could be added to reduced noise further (but more expensive)
- Cafe noise abatement issue
 - Noise absorbing sound panels ordered
 - Need to be installed - Nick Humphries to assist
- Joint grant proposal for cafe water fountain approved
 - CSD will pay and install
- PE whiteboard
 - Coach Beauchamp to use for PE, can be used for other outdoor activities
 - To be installed between pavilion and garden
 - Carpenter bid - \$300 for frame
 - Still have to find board, with cover and lock
 - If isn't funded by June 30, board can consider a fall grant application
- School supplies
 - Online ordering based on grade level
 - This week 6/11/18 - 60 orders per grade level
 - One last PR push - FB, E-blast
 - Deadline Friday - 6/15/18
 - Pricing was competitive and name brand
 - Consider advertising at College Heights for rising K families
- Bylaws
- Last amended 2006
 - Amendments needed to accurately reflect number of officers
 - Consider amending fiscal year or extending board terms to match
 - Three general member meetings per year: Curriculum Night, Mid-Year (December? Spaghetti Dinner?), Sno-Cone Dance
 - Need to provide 30 days notice of meeting to vote on amendments
- Holiday Tree Sale
 - Return to vendor from previous years, Cool Springs
 - Pre-ordered trees for 2018
 - Consider price increase given increased costs
 - Important to community to community that we have returned to high quality trees
- PTA Welcome Letter being drafted
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- Mail out July 20th

- Recruit parent volunteers and members for 2018-19
- Use bulletin board outside of library for volunteer sign-ups
- DEF Council
 - Ideal to split between two board members

Treasurer's Report

- Spending excess from last year - operate at loss
- \$3-4K in outstanding expenses - reimbursement requests still being received
- 2018-19 budget
 - To be distributed via email and discussed at next meeting (July)
 - Vote at Curriculum night - 1st general meeting

Communications Report

- Working with My Easy Directory to replace Friend Finder
- Membership drive - August/September
 - Incentives: "gift" with membership; PTA card
- Working on report of PTA projects from previous year

Calendar

- Master calendar on Google Drive
 - Ruth approved dates for fall semester
 - Smores & More: October 19
 - Fall Book Fair: week of October 22
 - Read-a-Thon: November 2-9
 - Spaghetti Dinner: November 15
 - Jingle Jog/Holiday Tree Sale: December 1
- July 26 - staff pre-planning luncheon
 - VP and President to coordinate
- Kindergarten meet up
 - Considering Sunday or Monday before school starts, depending on when teacher assignments available (Ruth to confirm)
- July 31 Popsicle social
 - Consider different popsicle/snack to reduce lines
 - Multiple stations
 - List brand/type of popsicle on flyer
 - Signing up PTA members
 - Paper forms
 - Electronic form for after-school transportation in hallway - add PTA sign up computers
- First Day Coffee/Doughnuts
 - Volunteer & member signups
- Spirit Wear
 - Offer classic t-shirt option

Committees

Positions to fill:

- Room parent coordinator
- Holiday tree sale chair
- Community Diversity Committee chair
- Walk & Roll chair

Board meeting schedule

- Tuesday, July 17 at 7:30pm
- Then, second Wednesday of the month at 7:30pm (August board meeting will be at Curriculum Night)